

## The Minster Nursery and Infant School staff and their responsibilities

Name	Main responsibilities
<b>Strategic Leadership Team</b>	
<b>Mrs Stephanie Edmonds</b>	Head Teacher Child Protection Officer Standards and School Improvement
<b>Mrs Sharon Morgan</b>	Assistant Head Teacher SENDCO Whole School Assessment Coordinator Inclusion Manager Year Group Leader for Year 2
<b>Mrs Kerry van der Berg</b>	Assistant Head Teacher Whole School Assessment Coordinator Religious Education Coordinator Year Group Leader for Year 1 Blackbird's Teacher Science Subject leader
<b>Mr Jon Wadsworth</b>	Year Group Leader for Reception Finches' Teacher ICT subject leader
<b>Mrs Jacquie Brown</b>	Teacher in charge of Nursery
<b>Miss Lucy Jamison</b>	Sparrows' (Year R) Teacher Read, Write inc Phonics subject leader Maths subject leader PE Subject Leader
<b>Mr Alex Hall</b>	Year Group Leader for Year Two Magpies' teacher
<b>Administration Staff</b>	
<b>Mrs Nancy Cornell</b>	PA to the Head Teacher and Office Manager HR and payroll Single central register
<b>Mrs Khadija Shears</b>	Finance Officer
<b>Mrs Susan Miller</b>	Attendance Officer
<b>Mrs Denise Griffin</b>	Admissions Officer
<b>Miss Nikki Coker</b>	Administrative Assistant Receptionist Communications and Marketing Officer



<b>Teaching Staff</b>	
Mrs Jacqueline Brown	Teacher in charge of Nursery
Miss Emily Albery	Wagtails' Teacher
Mrs Genevieve Jones	Siskins' Teacher and RHSE subject leader
Miss Julie Moon	Woodpeckers' Teacher and Art subject Leader
Miss Joanne Barry	Jays' Teacher and Literacy, History Subject Leader
Mr John Money	Skylarks' teacher and DT and Forest School Leader
Mrs Doreen Headley	Starlings' Teacher
Mrs Nicola Johnston	Doves' Teacher and Geography Subject Leader
<b>Teaching Support Staff</b>	
Mrs Lisa Parker	Family Liaison Officer-Deputy Designated Safeguarding Lead Professional
Ms Sarah Weston	Early Years Assistant plus
Miss Nicole Laverde	Early Years Assistant plus
Mrs Kirstie Wilde	Early Years Assistant
Miss Dana Walton	Early Years Assistant
Miss Tiffani Headley	Early Years Assistant
Miss Kyla Webster	LSA + Lunchtime supervisor
Mrs Elayne Mahone	LSA + Lunchtime supervisor
Miss Laura Ball	LSA+ Lunchtime supervisor
Miss Allanah Gourlay	LSA+ Lunchtime supervisor
Mrs Nicola Wrench	LSA+ Lunchtime supervisor
Mrs Claire Petts	Teaching Assistant, Library and Children's University+ Lunchtime supervisor
Mrs Heidi Kuburcu	LSA+ Lunchtime supervisor
Mrs Jan Taylor	HLTA SALT
Mrs Magdalena Victor	Swallows Class Registration Teacher + LSA+ Lunchtime supervisor
Mrs Carole Stearn	LSA+ Lunchtime supervisor
Mrs Linda Roberts	LSA-+Lunchtime supervisor
Mrs Sandra Priddle	LSA + Lunchtime supervisor
Mrs Liliana Cosacenco	LSA+ Lunchtime supervisor
Miss Julie Smith	LSA+ Lunchtime supervisor
Mrs Lorraine Bourke	LSA+ Lunchtime supervisor
Mrs Kanwal Zaigham	LSA+ Lunchtime supervisor
Mrs Pamela Algar	LSA+ Lunchtime supervisor
Mrs Zoe Clarkson	LSA+ Cleaner
Miss Corinne Corcoran	LSA+ Lunchtime supervisor
Ms Jenefer Barker	Daycare Assistant
Miss Maria Hewlett	Daycare Assistant + Cleaner



<b>Kitchen Staff</b>	
Mrs Sandra Watkins	Cook
Mrs Zdenka Lahovska Benesova	Assistant Cook
Ms Lule Kola	Kitchen Assistant
Mrs Liz Moore	Kitchen Assistant
Ms Adwao Afriyie-Owusu	Kitchen Assistant
Ms Doris Amoah	Kitchen Assistant
Mrs Christina Bryan	Kitchen Assistant
Mrs Priya Topsy	Kitchen Assistant
Miss Clare Brind	Kitchen Assistant
Miss Magdalena Jakubiak	Kitchen Assistant
<b>Site Team</b>	
Mr Raymond Little	Executive Site Manager
Mr Malcolm Roberts	Assistant Caretaker
Mrs Mary Owusu-Darkwa	Cleaner
Ms Filiz Tezgel	Cleaner
Miss Leanne Vigar	Cleaner
<b>Visiting Professionals</b>	
Premier Sports	Sport
Mrs Anne Winter	Music