



**THE MINSTER
NURSERY AND INFANT SCHOOL**
SCHOOL OF INSPIRATION
DETERMINATION HONOUR BELIEVE
PREPARING FOR A BRIGHT FUTURE WITH INNOVATIVE AND EXCITING LEARNING

Dear Parents/Carers,

Information for using Parentpay

Online payments to school with ParentPay!

We accept payments online for school meals, trips, and much more, using a secure service called **ParentPay** and therefore, will no longer be accepting cash and cheque payments unless advised. We believe that this will give parents a **more flexible** and **convenient** way to pay for school meals and trips.

Making secure payments online using your credit or debit card

ParentPay offers you the freedom to make payments whenever and wherever you like, 24 hours a day, 7 days a week - safe in the knowledge that the technology used is of the highest internet security available.

You will have a secure online account, activated using a **unique** username and password. Please find attached. If you have more than one child at our school or children at other ParentPay schools, you can create a single account login for all your children.

Making a payment is straightforward and ParentPay holds a payment history for you to view at a later date; ***no card details are stored in any part of the system.*** Once you have activated your account you can make online payments.

Please do not hesitate to contact myself if you have any queries.

Yours Sincerely

Mrs Shears

Finance Officer



WE ARE A VOLUNTARY AIDED (VA) SCHOOL WITHIN THE DIOCESE OF SOUTHWARK
HEAD TEACHER: MRS STEPHANIE EDMONDS *B Ed HONS*

Warrington Road, Croydon CR0 4BH
email: office@minsterinfants.co.uk

telephone: 020 8688 5844
www.minsterinfants.co.uk



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ParentPay FAQs

Also visit www.parentpay.co.uk

- **When can I log in to my account?**
Once you have received your **activation letter** from school with your activation login details you **will be able to activate your account immediately** and start making payments.
- **Which cards can I use?**
ParentPay accepts MasterCard, Visa credit cards, and Maestro, Switch, Delta, Electron, Solo and Visa debit cards.
- **Is it safe to make payments on the internet?**
Yes. ParentPay uses leading technology to process your card transactions securely. **All communication with the bank is encrypted and neither ParentPay nor the school have access to your card details.**
- **How can I check that it's secure?**
Standard website addresses begin with *http*: the address for a secure site will always begin with *https*. You will also see a padlock at the bottom/top right of the screen on our login page and after you have logged into your account; never enter your card details or personal data on any web page whose address does not start *https*.
- **What about our personal information?**
ParentPay holds a very limited amount of information about you and your child solely for the purpose of administering your account however; ParentPay does not use your personal information other than for supporting the school. We do not share or give information to any other organisations. We operate under strict guidelines set out by the Data Protection Act 1998.

ParentPay will NEVER contact you by phone, email or mail and ask you to divulge confidential information like passwords or card numbers. If you are ever contacted by someone claiming to be from ParentPay, please contact Parentpay immediately on 02476 994 820 to verify this.



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